

Reopening Plan and Procedures for Community Christian Church

Community Christian Church (CCC) has reopened for LIVE WORSHIP on Sundays at 10 AM. **Seating in the sanctuary is limited to no more than 81 people with masks required to attend worship.** You don't have to email or call ahead, just show up for church at the 10 AM worship service. Under the Governor's "Restore Illinois" plan, we are currently moving to Phase 4 on June, 26, 2020, when many of our businesses are re-opening and gatherings of 50 are allowed in public and private forums. Houses of worship as outlined above are the same, yet with 25% of capacity in place and following guidelines for social distancing.

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CCC's Leadership Team has instituted a detailed plan for safe practices and procedures. For those who choose not to come to our church building, we will continue providing online bulletins and recorded worship services on this webpage: Faithlife.com/CCCLincolnshire/Activity.

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CCC is committed to following the CDC's strategies to slow the spread of Covid-19 and will also comply with local, state and CDC recommendations which may be scaled up or down depending on the evolving local situation. Please pray for those who are affected from this pandemic. Our website: CCCLincolnshire.org has our current guidelines (SOP) for dealing with this time of pandemic.

For those who do not come to our church building, we will continue providing online bulletins and recorded worship services on CCC's Worship Webpage: Faithlife.com/CCCLincolnshire/Activity.

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CCC is committed to following these CDC strategies to slow the spread of Covid-19. Our mitigation procedures are as follows:

- Personal protective measures (e.g., hand washing, cough etiquette which is coughing into elbow not hands, and face coverings like masks, staying at home if sick) that persons can use at home or while in community settings,
- Social distancing (e.g., maintaining physical distance of at least 6 feet between persons in community settings and staying at home),
- Environmental surface cleaning at home and in community settings, such as schools or workplaces.

CCC will also comply with local, state and CDC recommendations which may be scaled up or down depending on the evolving local situation.

Plan for Sunday Worship Services

Entry & Exit

The double glass doors into the Narthex will be the only entry and exit until further notice. The doors will be propped open or opened for you by a deacon that **is wearing gloves and a mask** ~~has gloves and mask on~~. Coats, sweaters, etc. should remain with the congregants.

Bulletins

There will be no paper bulletins handed out for the first several weeks that we are back, all bulletins will be digital (Faithlife.com/CCCLincolnshire/Activity) and you will follow the prompts for the order of worship shown on the TV monitor in the sanctuary.

Music/Singing

At this time, we will not be singing because of the spray that comes with exerted singing. At this time, all music will be instrumental or prerecorded.

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Communion

In the back of the sanctuary on a table you will find individually **prepackaged communion** (not gluten free) that contains a wafer and juice. Each person picks up their own before the service **begins**. Please dispose of them properly after the service - do not leave for others to pick up.

(See below: Diaconate Safe Practices)

Offering

We are grateful for your gifts! Please leave them in the trays on the **Offering Table** in the back of the sanctuary.

(See below: Financial Secretary Safe Practices)

Coffee Fellowship

At this time, there is **NO COFFEE FELLOWSHIP** after church. All Worship Services will take place in our main sanctuary. Afterwards, please leave the building rather than mingle. **Online** Coffee Fellowship via Zoom will continue on Sundays at 8:30 AM.

Sunday School

We will have a **Children's Moment** during our worship time together, yet the **children will remain in place** and not move from their seats. Our hope is that this **approach** will help minimize contact. Children's Sunday School will not meet until it is safe to meet in small groups with close contact.

CCC Youth

There will not be any Youth gatherings during or after worship. We will maintain our Zoom meetings for youth on Sundays TBD and Thursdays at 5:30 **PM**.

Personal Safe Practices

Face Coverings

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You are required to **wear a mask/face covering during worship**. In the Narthex there are masks provided if you do not have your own. Disposable gloves are also available, if desired.

Clean Hands

After using the restroom, or touching your eyes, nose or mouth, please wash hands for at least 20 seconds with soap and running water; use and dispose of paper towels properly. Use a new paper towel to open doors. Waste baskets and **hand sanitizing stations** are located throughout the facility.

Hygiene

Cover your cough or sneeze with a tissue, then throw the tissue in the trash. If no tissue is available, cough or sneeze into your upper sleeve, not your hands. **Stay home** when you are sick, except to get medical care. Avoid close contact with people who are sick.

Social Distancing

Our **sanctuary** pews are marked out for seating to maintain a distance of at least 6 feet from others. Families that have been at home together may sit together yet maintain a distance of at least 6 feet from others in the congregation.

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Diaconate Safe Practices

- Those who prepare communion should do so with new, clean disposable gloves, after handwashing before and after.
- Communion and offertory plates should be wiped and disinfected before and after each use.
- Set up individually prepackaged cups & wafers on the communion table at the back of the sanctuary.
- Use gloves when disposing of prepared, but unused, communion items.
- Cleaning tables with disinfectant cleaner should be completed before and after all worship services.

Financial Secretary Safe Practices

- Collect the offering with disposable gloves.
- Offertory plates need to be wiped with disinfectant cleaner before and after the offering is collected.
- Cleaning tables with disinfectant cleaner should be completed before and after all worship services.

Signs of Illness

- ~~• If you become aware of someone in the church building with COVID-19, put your communication plan in action and contact tracers.~~
- If you become ill with Covid-19 and have been in the church building within 14 days, please contact Pastor Bryan to let us know.

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(This poster will be posted throughout the church building)



Clean

Wash your hands often with soap and water for at least 20 seconds. Avoid touching your eyes, nose, and mouth. Clean and disinfect frequently touched surfaces and objects.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.

If no tissue is available, cough or sneeze into your upper sleeve, not your hands.



Wear Mask please when you are in our sanctuary and other areas of the facility. We have masks available in our Narthex.



Stay home when you are sick, except to get medical care. Avoid close contact with people who are sick.

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Preparing to Open

- ❑ Identify a COVID-19 coordinator to be responsible for COVID issues at your church once your state says it is safe to reopen.
- ❑ Develop policies for employee/volunteer protection and provide training to all cleaning staff. Wear disposable gloves and gowns for all tasks in the cleaning process including handling trash.
- ❑ Ensure employees/volunteers are trained on the hazards of the cleaning chemicals used in accordance with OSHA's Hazard Communication standard (29 CFR 1910.1200external icon).
- ❑ All employees/volunteers should bring their own cloth face mask to the church office.
- ❑ Identify critical job functions; cross-train staff and volunteers to help ensure that essential jobs will be covered.
- ❑ Establish flexible hours/schedules for essential jobs to limit the number of people in the church workspace at one time.
- ❑ Visit the CDC website to print and post all alerts related to COVID-19 and church operations for employees and volunteers. (Stop the Spread, Promote everyday protective measures, Properly wearing a face mask)
- ❑ Prior to return of operations make sure all workspace has been thoroughly cleaned and disinfected. Follow CDC guidelines. Use products that are EPA approved for use against COVID-19.
- ❑ Include cleaning and disinfecting of frequently touched surfaces: tables, doorknobs, light switches, countertops, handles, phones, keyboards, toilets, faucets, sinks, etc.
- ❑ Communicate with all staff and volunteers in advance regarding return to work requirements.
- ❑ Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors. Do not open windows and doors if they pose a safety risk to children using the facility.
- ❑ Ensure that all water systems and features are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.

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Use this section to copy and paste from above, what our BRIEF Bullet Points should be to communicate to church members and friends.

5-17-2020 New pre-service slides communication:

Community Christian Church (CCC) is tentatively planning to open the doors for worship services at 8:00am and 10:00am on Pentecost, May 31, 2020. The buildings have been cleaned and sanitized and will continue on a regular basis.

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